

Approved

Minutes

TOWN BOARD MEETING

Town of Polk Town Hall * 3680 State HWY 60

TUESDAY – September 8, 2015 at 7:30 p.m.

The meeting was called to order at 7:30 p.m., followed by the Pledge of Allegiance and a Moment of Silent Prayer.

Official Meeting Notice was sent to the Milwaukee Journal Sentinel, the Hartford Times Press, WTKM/WBKV Radio stations, and posted on the Town's Website and also on the bulletin boards at Polk's Town Hall, Cedar Hills Subdivision, and Roskopf's RV Center.

Roll Call: Supervisor Robert Roecker, Supervisor Ted Merten, Chairman Albert Schulteis, and Clerk Marlyss K. Thiel were present. Treasurer Tracy Groth has an excused absence.

Public Comments. (None)

Approval of Minutes:

08/04/2015 Public Hearing - Jt Plan Commission & Town Board Meeting. Supervisor Roecker moved to approve the meeting of August 4, 2015 with changes. Supervisor Merten seconded the motion and all voted aye. Motion carried.

08/11/2015 Town Board Meeting. Supervisor Merten moved to approve the meeting of August 11, 2015 with changes. Supervisor Merten seconded the motion and all voted aye. Motion carried.

Unfinished Business: Review/Action. (None)

New Business: Review/Action.

Sheriff's Department Report. *The property on Hwy 60* has two 20-yard dumpsters filled with rotten fire wood right now. They have already removed 8-10 containers and there is still more wood that needs to be removed. They want to keep some of the wood that is not rotten. There are about a dozen rusted trailers on the property, which they want to keep and fix. A group from their church is doing the clean-up under their direction. They now have only 2-weeks before the town takes legal action.

The property on Hwy C is moving a little slower. He wants to do the clean-up, but not at the pace that is requested from the Town.

The property on Pleasant Valley Road has been posted by the Town's Building Inspector as uninhabitable. However, now that is activity at night, and it looks like they are living there. They did show some progress in the restoration. They were to only have access with someone from the Sheriff's Department coming along. Now they have their own key, supplied by the owner.

In the month of August there were 615 calls which included 4 car/deer kills, 2 hit-and-runs, and 4 personal injury accidents. There were also 39 disabled vehicles, 3 disorderly conducts, 14 ambulance requests, 3 parking violations, 14 hazardous road conditions and 95 traffic stops.

Chairman's Report & Correspondence. The Clerk filed the Referendum information with the County Clerk for the November 3, 2015 Election. The Referendum is asking for an increase in our Town's share of the tax levy, to be used for road repairs and construction in the Town of Polk.

The 1987 International Snow plow Truck (#5) was sold this last week for \$6,500.00. The sale took place just a few days after we put it in front of the building with a "for sale" sign on it. Our 1978 Oshkosh Snow plow truck (#2) will soon be ready for sale.

Treasurer's Report of Revenue & Expenditures. Supervisor Merten moved to approve the Treasurer's Report of Revenue & Expenditures with checks numbered 8045 – 8075. Supervisor Roecker seconded the motion and all voted aye. Motion carried.

Operator/Bartender Licenses: (2) Bradley Hillus (Kenicky's) & Stephanie Schultz (Roadhouse at Diefenbach Corners). Supervisor Roecker moved to approve the Operator/Bartender Licenses for Bradley Hillus and Stephanie Schultz. Supervisor Merten seconded the motion and all voted aye. Motion carried.

Bids for Channelization of Railroad Tracks on Fond du Lac. This was advertised in the West Bend News, because of the \$5,000 or more rule of the state bidding process. Only one bid came in. The Town will do the installation. Supervisor Roecker moved to award the bid for Channelization purchase to Decker Supply Co Inc. for \$7,742.64 minus product pricing adjustment for the purchase of yellow striped air market instead of the black & yellow tiger stripes that were included in the proposal (the yellow stripes are cheaper). Supervisor Merten seconded the motion and all voted aye. Motion carried.

Approval of Cooperative Agreement between the Village of Richfield & the Town of Polk for Recycling Grant 2015/2016. Clerk Thiel stated that we get \$1,000 additional Recycling Grant Dollars for doing a Cooperative Agreement partnering with another municipality. We coordinate marketing flyers together. This contract is the same as last year, only different start and end dates. Supervisor Merten moved to approve the Cooperative Agreement between the Village of Richfield and the Town of Polk for Recycling Grant 2015/2016.

Acceptance of Tim Yogerst Resignation as Plan Commission Member. Tim Yogerst resigned due to work and personal schedules conflicting with the meeting times. Supervisor Merten moved to accept the resignation of Tim Yogerst from the Plan Commission. Supervisor Roecker seconded the motion and all voted aye. Motion carried.

Appointment of Jeff Fehring to the Plan Commission. Supervisor Merten moved to appoint Jeff Fehring to the Plan Commission. Supervisor Roecker seconded the motion and all voted

aye. Motion carried.

Appointment of an Interim Building Inspector. It will be beneficial to have someone do the Building Inspections/permits while John Frey is on vacation or has time off. Frey recommended Jim Micech (Building Inspector at the Village of Jackson) to do this. Supervisor Merten moved to approve the appointment of Jim Micech as an Interim Building Inspector when John Frey is out. Supervisor Roecker seconded the motion and all voted aye. Motion carried.

Direction for Bank Account Deposit of Truck #5 Funds from Sale. Supervisor Merten moved to direct the Treasurer to transfer funds from the sale of Truck #5 to the Truck Fund. Supervisor Roecker seconded the motion and all voted aye. Motion carried.

Pleasant Valley Road Repairs Required Because of Damage. Tom Coleman of West Air is the construction manager for the work being done at 4805 Pleasant Valley Road. The property is owned by McMak Two LLC.

Pictures were taken of the damage created by trucks hauling dirt onto this property, by the Public Works Dept. The Town Clerk contacted the Washington County Sheriffs Dept (they enforce our ordinances) because of the trucks being greater than the 10 ton posted limit and the fact that this has caused the road to be badly damaged in front of that driveway. The Sheriff's Dept spoke with the renter and obtained contact information. The Clerk contacted Coleman and asked that he come to tonight's meeting. Coleman has not contacted Town staff in regard to violating the 10 ton posted limit.

Coleman said that they started hauling top soil last Tuesday (September 1st), and by Wednesday morning, he could see that the road was starting to break-up. He plans to pour the driveway in cement, and then put 6 – 10 feet of asphalt at the end of the driveway, to repair the road. He is looking for permission to continue to use the road for 3-4 more weeks. He has about 10 - 12 more truckloads of topsoil to deliver. Each truck weighs 35 ton. Fill is coming from Hacker Drive, another property owned by McMak Two LLC.

Chairman Schulteis reminded him an overweight permit is required.

Supervisor Roecker was concerned about the difference between the way they repair the road, and the Town's required specifications.

Chairman Schulteis said that if the Town repairs the road and bills Coleman for the work, the road will be saw-cut and a base of 8 – 10 inches of gravel will be added before putting down the asphalt.

Coleman said he was going to just replace the asphalt, but will fix the road whichever way the Town would like it to be.

Supervisor Merten moved to have Chairman Schulteis meet with Tom Coleman on-site, when

road repairs will start to ensure the base and repairs are up to the Town's specifications. Supervisor Roecker seconded the motion and all voted aye. Motion carried.

Coleman agreed that this would be acceptable.

Plan Commission Recommendations: Review/Action.

Site Plan Review For Cedar Springs Church To Construct One Portable 10' X 16' Animal Shelter and One Permanent 14' X 24' Animal Shelter At 3128 Slinger Road, Section 29, Town Of Polk. 38.10 Acres Zoned I-Institutional District. Tax Key No: T9-0885. Cedar Springs Church, Property Owner. Supervisor Roecker moved to approve the Site Plan Review for cedar Springs Church to construct two animal shelters as recommended by the Plan Commission. Supervisor Merten seconded the motion and all voted aye. Motion carried.

Adjourn. Supervisor Merten moved to adjourn. Supervisor Roecker seconded the motion and all voted aye. Meeting adjourned at 8:10 p.m.

Respectfully Submitted,

Marlyss K. Thiel
Town Clerk